CHECKIT! PROJECT QUALITY REPORT
(Australian English)

Interior Design

No.		Check Box *
01	Reconfirm design development phase Finishes Schedule with client and amend Schedule if any changes (H 05).	
02	Compare confirmed Schedule with Architectural Drawings.	
03	Develop preliminary materials selection and review with PIC and client.	
04	Verify with QS areas and unit costs for interiors treatment carried in Cost Plan.	
05	Confirm compatibility of interior design module with ceiling module, window module, column module etc.	
06	Confirm fire resistance characteristics required of all proposed materials.	
07	Obtain and check specification sections written for all finish materials already specified.	
08	Provide specification writer with descriptions of all proposed finish materials.	
09	Determine lead times for all custom-made and imported materials; advise PIC and builder if appointed.	
10	Confirm deadline for completion of lift car design with subcontractor.	
11	Confirm with BSEng lighting type, location and level in all significant spaces.	
12	Confirm with BSEng supply air flow patterns at draped walls.	
13	Verify power supply and telephone systems locations for office partitions and means of housing same.	
14	Prepare final Finish Materials Schedule; review with PIC and client.	
15	Final check schedule against final architectural drawings and specifications.	

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* Tick if applicable to this project